

# Role of Committee

The Group Leader is assisted in the role by people who see value in having the Scout Program offered in their local community. These people may be Parents or people who have a particular interest in the local Scout Group.

Membership of the Group Committee shall be Parents, all Adult Members of the Group, Members of the Group Executive Committee and Patron/President where appointed. An invitation to attend may be sent to all other interested persons.

The Group Committee shall meet once a month. One of those meeting shall be the Annual General Meeting. At the Annual General Meeting the Group Executive Committee and the Group Leader will report to the Committee on the conduct of Scouting in the Group. The other meetings during the year will be progress meetings with reports from the Group Leader, chairperson and Treasurer. The chairperson's report will cover the activities of any subcommittees.

The Group Committee meetings shall be chaired by a Patron or President where appointed, or in cases where no such appointment has been made the District Commissioner or Regional Commissioner.

The Group Executive Committee is the working committee of the Group Committee and is appointed by the Group Leader at the Annual General Meeting. The appointments include:

- chairperson
- Secretary
- Treasurer
- Adult Resources Committee
- Fundraising
- Media and PR
- In some cases may include one or two other people with non specific tasks.

The Group Executive Committee is responsible to conduct the business of the Group between meetings.

The Support Services for a Group, both short and long term, are the responsibility of the chairperson, in consultation with the Group Leader. The Adult Resources Committee is responsible for identifying suitable people to ensure that identified staffing requirements of the Group are met. The role and the way the Adult Resources Committee goes about its tasks, is outlined in the Adult Resources Committee Manual Appendix 2.

Whilst it is desirable that every Formation should have an Adult Resources Committee in cases where this is not possible or practical, it is imperative that a person be appointed to assist the Group Leader and chairperson in identifying people from within the community who may be suitable to approach in relation to taking on a Leadership role within the Movement.